



Vidya-Amrut Dnyan Pratishthan's
Arts, Science & Commerce College, Shirsondi
Tal: - Malegaon, Dist: - Nashik 423208.
(Affiliated to Savitribai Phule Pune University, Pune)



Grievance Redressal Cell

❖ Introduction:

The college established a Grievance Redressal Cell that serves as the right framework for resolving issues of students. For the students of A. S. C. College, Shirsondi, the Grievance Redressal Cell's major goal is to promote a friendly, academic and working environment. Inspections into cases of harassment are permitted by the Grievance cell. Any student may approach the committee members with a genuine complaint.

❖ Committee members

Sr. No.	Name of Member	Designation	Email Id	Mobile No
1	Dr. R. B. Dhande (Principal)	Committee Chairman	rdhande834@gmail.com	9028961709
2	Dr. U. J. Tupe (Vice-Principal)	Member	drujt14@gmail.com	8149301190
3	Mr. G. S. Nikam (Assistant Professor)	Member	gautamsnikam82@gmail.com	9637074168
4	Mrs. N. J. Bachhav (Lecturer)	Member	nilakshebachhav81@gmail.com	9850329666
5	Mr. N. B. Ahire (Assistant Professor)	Member	ahirenimba@gmail.com	8600733442
6	Mr. P. S. Kanade (Non- Teaching)	Member	pundalikkanade@gmail.com	7588015088

Procedure for complaint:

1. Pupils are permitted to file a complaint in writing or online and submit it via drop boxes.
2. The Grievance Cell will handle any cases that have been submitted with the necessary documentation.
3. The Grievance Cell will ensure that the complaint has been correctly resolved within the cells specified time period.

❖ Objectives:

The objectives of the Grievance Redressal Cell are as follows:

1. To create an administrative structure for resolving student complaints.
2. To guarantee that the complaints of the students are resolved effectively and fairly.
3. To gather staff and student recommendations for college improvements.
4. To look into the cause of the issue.
5. To assure a fair, impartial, and consistent process for resolving the numerous problems of students.
6. To promote a culture of accountability and responsiveness among all students, preserving peace on the college campus.
7. To guarantee that complaints are quickly, impartially, sensitively, and completely privately handled.
8. To give students rapid, secure access to a way for resolving their complaints.

❖ Functions of Grievance Redressal Cell:

1. The cell addresses all sincere complaints from college pupils.
2. The complaints submitted in writing or online on the college website are always taken into consideration.
3. The cell meets on a regular basis to address complaints.
4. The cell shall properly assess each case and take action in accordance with management policy.
5. The cell will provide information to the authority on the cases it has handled and, if any, the number of unresolved cases that need guidance from higher authorities.
6. After receiving written complaints from the pupils, the situations will be immediately handled.

The complaints that cannot be resolved at the college level will be sent to the appropriate higher authority. The cell will carry out an extensive inquiry before taking the appropriate action about the complaint. The cell will conduct quick, priority inquiries into a case if they are necessary for its fast resolution.

The following complaints will not be handled by the Cell:

1. Criminal offence being investigated by the judiciary.
2. Conflicts that were the subject of complaints happened off the college's campus.
3. If the Cell does not receive the complaints in writing within 24 hours.